

# Fire Safety in Residential Care Premises Workshop 3



Community Protection Directorate  
Fire Protection Team



# Workplace Learning Session:

*“We are always here to help you”*

[www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk)



Sharon Davies CEO HCPA

Your Homework:

Deliver a Worktime Learning Session

Fire Safety – Residential Care: for  
unit managers, shift and team leaders



# Aim

To provide residential and support settings with a short 'light bite awareness session' to help embed key themes around Fire awareness in the leadership team:

Your staff presentation will cover

Electrical Safety

Review Staffing Levels

Managing Contractors

Mobility Scooters

PEEP's Review – Person Centred Risk Assessment



# What is a 'worktime learning session'?

- It is a time to **refresh** what should be happening day to day
- A **reflective** time for leaders to **discuss** potential issues
- Will include some learning but is based around **practicalities at your site**



# How can this be used to keep leadership practice up to date?

- Within leadership team meetings
- 1:1 sessions with new leadership starters
- Following an incident to review situations
- As leadership refresher training



# What support will I have to do this?

- Powerpoint presentation with content specific to residential/supported living care fire safety: [Link on HCPA website in Member Zone under event resources.](#)
- A guide on how to complete a sufficient risk assessment
- Support from Herts Fire & Rescue Service for any queries and further training



# Worktime learning session - Evacuation Strategy Review for leaders





# Reviewing what we do

- This session is to help leaders...
- Be aware of their obligations
- Help staff understand the importance of fire training
- Review the policies we have in place and know what to do

# Activity 1: Electrical Safety



# Group Discussion – Activity 1

- Using the HSE Guidance, in small groups discuss the following questions and fill in your answers on the activity sheet
- Be prepared to feedback your answers as a group



# Group Discussion – Activity 1

How do we ensure electrical safety with regard to:

- Mains electrical installation?
- Portable appliance testing?
- Use of portable chargers and other electrical equipment brought into the building by staff, clients or visitors?

# Activity 2: Managing Contractors



# Group Discussion – Activity 2

- Using the HSE Guidance, in small groups discuss the following questions and fill in your answers on the activity sheet
- Be prepared to feedback your answers as a group



# Group Discussion – Activity 2

How do we ensure the effective management of contractors with regard to:

- Hot works?
- Breaching compartmentation?
- Reporting accidents or unsafe practice?

# Topic 3

## PEEP's Review





# Group Discussion – Activity 3

- Using the handout, conduct a review of current PEEP's
- Are there any gaps?
- How will you address these?



# Thank you

- Thank you for your time – lets work together to prevent fire incidents and minimise harm to individuals within our care.



Thank you for attending today

Certificates will be uploaded to your  
Care Academy portal!

