

JOB DESCRIPTION / SPECIFICATION

Post:	Clinical Skills Trainer – Care to Step Up
Reporting To:	Integration Manager
Organisation/Employer:	Hertfordshire Care Providers Association
Main Purposes of the Job:	To design, develop and deliver high quality clinical education and qualifications to the Private, Voluntary and Independent Adult Social Care Workforce of Hertfordshire.
Pay:	£31,500 (12-month renewable contract)
Contract Terms:	Full time (37.5 hours per week working 9am until 5.00pm Monday to Friday)

HCPA are an award-winning not-for-profit organisation dedicated to raising the quality of care within the Adult Care Sector across Hertfordshire.

This is a new and exciting position for someone to extend their clinical skills and improve the quality of care across adult care providers.

It is essential that this candidate:

- Has **passion** and **enthusiasm** to raise the standard of quality of care.
- Has a **clinical or nursing** background.
- Has experience in the **adult teaching** arena.
- Has experience of working within a hospital, Care home and/or community setting.
- Has **credibility** with external health and social care stakeholders.
- Has the ability to complete **Level 3 Award in Education and Training (previously PTLLS) and Level 3 Certificate in Assessing Vocational Achievement (CAVA) if not already held.**

Specific Responsibilities:

- Act as Clinical Lead for HCPA to develop clinical resources/ education and link with external clinical stakeholders on behalf of HCPA and the Integration Manager
- Design, prepare and deliver new clinical and care level training education and qualifications meeting observation requirements including Ofsted.
Education and qualifications will include (this list is not exhaustive)- Medication, Pressure Care, Oral Health, Diabetes management, End of life, Catheters, Continence care, Respiratory care and infections, Stroke awareness, infection Control and PPE.
- Act as an assessor and verifier and support learners to complete coursework for clinical based qualifications
- Provide reports on assessment and completion rates.
- Support providers who require tailored solutions to training staff
- Work with the Quality Team to ensure all courses are mapped to appropriate qualifications and standards and manage all quality assurance within the department.
- Develop and deliver quarterly CPD forums for nurses within Nursing Homes.
- Develop competency frameworks for care providers to use, for example Medication practice.

Note: There maybe be additional specific training duties added to this JD depending on skill set and needs of the business.

Personal Specification:

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- Desirable to have current Registered Nurse (RN) with current professional registration with the Nursing and Midwifery Council (NMC) or equivalent with another specialism where applicable.
- Travel within Hertfordshire is required so own transport with insurance for business use is essential.
- Excellent communication skills both written, verbal and IT.
- Be excellent at autonomous research and have proven clinical experience.
- Adaptable – The applicant must be able to adapt to different training environments and be willing to deliver education both online and face to face.
- Willing to learn new skills, complete relevant qualification as requested by manager and to develop current knowledge.
- Unless held already the candidate must complete a Certificate in Education and Training and a Certificate in Assessing Vocational Achievement within first three months of appointment.