



## JOB DESCRIPTION / SPECIFICATION

### Clinical Team Manager and Health Educator

**Do you want to feel supported, valued and part of a team?**

**Do you want to work for an organisation where you feel you have made a difference?**

**Do you want your voice to be heard, enabling you to make changes and influence decisions?**

**Then we have the perfect role for you.....**

**Job title: Clinical team Manager and Educator**

**Salary Band-** £30,000-£34,999

*The successful applicant will start at the bottom of the band*

**Hours-** Monday-Friday

**Appointment:** Fixed Term contract

**Responsible to:** Integration Manager, HCPA

**Location-** Across County- Must be a driver

### Job Main Purposes

To improve hospital discharges for care homes residents across Hertfordshire hospitals by managing the Care Home Impartial Assessor service and Care Home Choice Facilitator Service supporting patient choice. To engage across hospitals teams, care homes and social care to build relationships and trust.

To improve care and see a reduction in unnecessary hospital admissions in care providers by providing Health Education to Care Home and Homecare staff and supporting Care Homes in completing competencies. Completing competency checks on trained champions in vital signs, falls prevention, health deterioration and much more.

### Job Benefits

- FREE Hospital Parking
- Herts Rewards
- Excellent Training & Development Programmes

### Job Specification

1. Manage Care Home Impartial Assessors (IA) Nurse Team and Care Home Choice Facilitator (CHCF)
2. Support improvement within the hospital discharge team regarding the IA and CHCF service to improve and facilitate timely and safe discharges from hospital to care homes, improving patient experience and patient flow by assessing, planning and implementing care in partnership with Care Home providers
3. Update and manage all service procedures and processes
4. Assist and Liaise with care homes around the current discharge situations for their residents and cover assessors when needed
5. Observe and audit service to achieve high standards of quality.
6. Complete monthly reports on service data and outcomes- including support of data entry during busy period
7. Visit Care Homes to build relationships for the service and resolve concerns

8. Complete competency visits to care providers, especially those who have completed Champion training- including Vital Signs, pressure ulcer Prevention
9. Offering support and mentoring to care providers to improve quality of care and how to complete staff competencies for health tasks
10. Deliver Health Education (subjects dependent on experience) to both care staff and nurses

**Person Specification:**

- Must have current Registered Nurse (RN) with current professional registration with the Nursing and Midwifery Council (NMC)
- Should have an understanding of the workings within care homes and social services
- Experience of working within a hospital and community setting.
- Excellent communication skills both written and verbal
- Past management experience
- Previous tach experience and a willingness to undertake CPD courses as requested.
- Has passion and enthusiasm to raise the standard of quality of care for patients
- Has the ability to build rapport and negotiate with multiple different organisations
- Willing to learn new skills and to develop current knowledge

**To apply** or find out more about our organisation please visit our website here : <https://www.hcpa.info/jobs-at-hcpa/> Or call 01707 536020/email [michelleairey@hcpa.info](mailto:michelleairey@hcpa.info)