

5- Contract Variation – Contact HCC

Please Note: All contract arrangements including this variation is the responsibility of HCC and not managed by HCPA. In this guide we provide a summary of the variation expectations for receiving premium. Below is a summary draft of the variation but you will receive your variation from HCC directly.

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1. The block payment will be paid monthly in arrears to care homes. Homes will not need to invoice for payments but will need to provide monitoring returns monthly within 10 working days of the end of the month.
2. Payments will be calculated at a rate of £70 against 25% of resident beds that are funded by adult care services (ACS) on the first day of month for each quarter. The 25% figure represents the number of residents estimated to have the complex needs defined under the CCP scheme.
3. To be eligible for payment, care homes are required to record and return care home activity information. This will be used to review care homes against performance and quality outcomes. Failure of the care home to return the Monitoring Form to commissioners within 10 working days of the end of the month will result in non-payment. Failure to provide information for 2 months consecutively will result in the home becoming dormant.
4. A care home not meeting required performance or suspended under HCC's safety and improvement process will be considered dormant and will have their monthly block payments suspended.
5. The care home commits to complete quarterly support visits which may result in a partnership agreed development plan. Home not completing these will become dormant. No backdated payments.
6. A care home not meeting a CQC rating of Good or above may become dormant. This rating will result in a face to face meeting where this will be decided.
7. A care home that has its contract with Hertfordshire County Council terminated will become dormant within the CCP scheme.
8. A care home that does not attend managers meeting or champion CPD events may become dormant within the CCP scheme.
9. A care home without a care home manager or a manager that is not aware of the CCP scheme will become dormant until this is rectified.
10. If a care home has less than 4 champions in place with one champion being booked on a course, the home will become dormant until all champions are in place.

Care homes will be given three months' notice should the CCP scheme as set out in this letter change substantially or come to a close.