

Date: 8th September 2017

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<http://www.enhertscg.nhs.uk>

Dear Colleague,

Re: DNACPR Documentation

There have recently been a number of queries from care homes and general practice regarding DNACPR documentation and what is acceptable by the Ambulance Service. In order to provide clarity on what is and is not acceptable, please see the responses to the queries below.

1) Which form?

A standardised DNACPR form should be used and was rolled out across the East of England in 2015. In East and North Herts this is the East of England DNACPR form attached.

- This form is available on S1 and EMIS (GP clinical systems)
- This form is also linked to the Ardens templates within S1

2) Can it be photocopied?

Photocopies of the form are acceptable **however the signature** of the health care professional completing and reviewing **must be an original or “wet” signature**

- This means that you can fill the details in on one form and photocopy it, but each copy will need to be **signed individually**.
- You may wish to sign the form in a colour other than black so that it is clear it is an original signature.

3) Who holds a copy?

Once completed, the patient and the GP should both have a copy of the form **with an original or “wet” signature on it**.

If the patient is in a care home then a copy will also need to be given to the care home, again **with an original or “wet” signature**.

Beverley Flowers
Chief Executive

Dr Hari Pathmanathan
Chair



4) What if it goes missing?

Before the GP signs their copy, they should save the DNACPR in the patient record, either as a word document or by scanning it and saving it.

This means that if the patient loses the original or it is not returned to them when they are discharged from hospital, the GP practice provide another form to them complete **with an original or "wet" signature.**

The GP will need to check all information recorded is still relevant, reprint the form, sign it and give it to the patient.

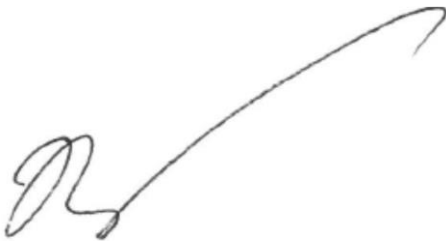
The above has been agreed with the EEAST service and care providers in East and North Herts. I have also attached the guidance issued by the EEAST which reiterates this.

Copies of the DNACPR form and further guidance can be found here:

https://heeo.e.hee.nhs.uk/palliative_dnacpr

I hope this addresses any queries that you may have.

Yours sincerely



Dr Mark Andrews

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East and North Herts CCG

Beverley Flowers
Chief Executive

Dr Hari Pathmanathan
Chair



Hertfordshire Stop Smoking Service offers local help and advice to quit smoking.
Please go to www.smokefreehertfordshire.nhs.uk for more information or call
0800 389 3 998

